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10<sup>th</sup> September 2024

## After School Club/Breakfast Club Payment Schedules – September 2024

Dear Parent/Carer

We are very pleased to be able to continue to offer the very popular Breakfast Club and After School Club provision to our parents. Over the past few years our pupil numbers have increased which means that we have more pupils using the provision but it also means more administration involved with the invoicing of the provision.

Unfortunately, over the past few months, some payments have not been made on time. From September we are making the payment schedule clear as set out below:

Month Used	Invoice Date	Payment Due Date
September	Tuesday 1 October 2024	Friday 11 October 2024
October	Monday 28 October 2024	Friday 8 November 2024
November	Friday 2 December 2024	Friday 13 December 2024
December	Monday 23 December 2024	Friday 3 January 2025
January	Monday 3 February 2025	Friday 14 February 2025
February	Monday 3 March 2025	Friday 14 March 2025
March	Tuesday 1 April 2025	Friday 11 April 2025
April	Thursday 1 May 2025	Friday 9 May 2025
May	Monday 2 June 2025	Friday 13 June 2025
June	Tuesday 1 July 2025	Friday 11 July 2025
July	Thursday 24 July 2025	Friday 8 August 2025

**If payments are not received by the deadline date, we reserve the right to withdraw the use of Breakfast Club/After School Club.**

Thank you for your understanding.

Mr S Bowsher  
Headteacher

